



DEPARTMENT OF THE NAVY
PERSONNEL SUPPORT ACTIVITY DETACHMENT MONTEREY
1588 CUNNINGHAM RD.
MONTEREY, CALIFORNIA 93943-5210

IN REPLY REFER TO:
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Ser 00/47
28 Feb 03

From: Chief Petty Officer in Charge, Personnel Support Activity Detachment, Monterey

Subj: MINUTES OF THE 27 FEB 03 PERSUPPDET MONTEREY PASS LIAISON
REPRESENTATIVE (PLR) MEETING

1. The monthly PLR meeting was held on Thursday, 27 Feb 03 at 0930. The commands represented were Branch Dental Clinic Monterey, FNMOC, NAVPMOSSP Sunnyvale, NAVAIRESCEN San Jose, NTTCD.
2. Topics of discussion were as follows:

Administration:

- ID Cards Appointment System: The ID Cards section will be utilizing an appointment system effective Monday, 3 March 03. You can make an appointment through our website at <http://www.psasd.navy.mil/monterey.asp> and click on Family & Member Identification cards.

Customer Service

- Perform to Serve (PTS) Policy: The initial objective of the PTS policy will be to control reenlistments of first term sailors in overmanned ratings and to offer a number of them a conversion option to undermanned ratings. Commencing with reenlistments effective in March 2003, the focus will be on sailors not under orders and reaching the end of their initial service obligation as extended. Commander, Navy Personnel Command will be the final approval authority for reenlistment requests, based on the Commanding Officer's recommendation. Implementing guidance will be sent in a forthcoming NAVADMIN. For more information regarding the PTS policy refer to NAVADMIN 031/03.

Military Pay:

- Software Problem on January 2003 Active Duty LES's: Military Pay Advisory 20/03 advised there is a software problem which affected a limited number of Navy active duty members on the January LES where their TSP current month deduction is overstated. The January LES included any TSP one-time deductions from January 2002 with the January 2003 monthly TSP deduction. The erroneous amounts appear as a monthly deduction for TSP and are also included in the year-to-date TSP amounts. This is only a cosmetic problem as all of the affected members were paid properly and only the correct TSP contributions for January were sent to the National Finance Center. Navy MILPAYOPS has identified and corrected all of the affected MMPA's for January and will process the necessary transactions each month until the software problem has been resolved.

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- THRIFT Savings Plan Deductions for Separating Member: Military Pay Advisory 22/03 provides guidance concerning TSP deductions for members separating from the Navy. Normal separation processing causes the Master Military Pay Account (MMPA) to go into suspense status 10 days prior to separation. TSP deductions stop effective the end of the previous month. The amount of pay contained on final pay does not include any reduction for TSP. If the separating member wishes to have TSP withheld from their final pay according to the TSP election in force they must notify their separation activity. Upon notification the separation activity will recalculate the final pay reducing the amount due by the amount of the authorized TSP deduction. They will then notify NAVMILPAYOPS of the reduction to correctly credit the member's TSP account. Keep in mind that separation payments and lump sum leave are not eligible categories of pay for TSP contributions.

Transportation:

- DOD Expands Space-Available Privileges for Dependents: The Assistant Deputy Under Secretary of Defense (Transportation Policy) has approved a one-year test to evaluate the expansion of space-available privileges for dependents traveling within the Continental United States (CONUS). The test will allow dependents of active duty and retired Uniformed Services members to travel within CONUS when accompanied by their sponsors. The test is scheduled to begin 1 Apr 03 and will end 1 Apr 04. Dependents will assume the same category of travel as their sponsor. Space available sign up for this program will be effective 1 Apr 03. Retired members may sign up 60 days in advance but no earlier than 1 Apr 03. Active duty Uniformed Services members must be in a leave or pass status to register for space-available travel, remain in a leave or pass status while awaiting travel, and be in a leave or pass status the entire period of travel. For additional information concerning space available travel and sign up procedures please contact the servicing DOD air terminal of interest.

NAS Point Mugu Air Terminal: (805) 989-7305/7307/7731 DSN prefix: 351

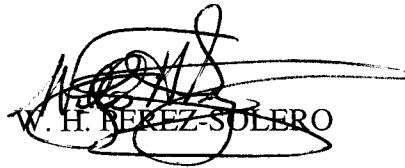
NAS North Island Air Terminal: (619) 545-9567/8273 DSN prefix: 735

- Fees for Mileage Upgrades: Military personnel and federal workers utilizing frequent flier miles earned on official travel are now being charged processing fees to upgrade tickets to higher classes of service. **Travelers are reminded that any additional fees charged by the commercial airlines for upgrades are NOT reimbursable expenses. Do not authorize any additional collection for any changes against the original form of payment of the ticket.** Likewise, since upgrades are not a reimbursable expense, government issued, IBA's must not be utilized for additional collection for upgrades. All major carriers are now charging these processing fees to deduct the miles from your frequent flier accounts. An example of these fees

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based on American Airline AAdvantage Program: Upgrades requested less than 21 days in advance are accessed a \$50.00 fee. Upgrades requested 6 days or less from departure date are accessed a \$75.00 fee.

3. The next PLR Meeting will be held on Thursday, 27 March 03 at 0930 in the PSD Conference Room.



W. H. PEREZ-SOLERO

Distribution:
PSDMTRYINST 5216.1N
List A, B, C, and D